



Screen Dealing Bulletin No: 28/04

From: SFE Corporation Limited ABN 74 000 299 392

Date of Issue: Wednesday 22<sup>nd</sup> September

Effective Date: Tuesday 28<sup>st</sup> September

## NZFoX EQUITY OPTIONS ACCOUNT MAINTENANCE

With the listing of the new range of NZFoX Equity Options on Tuesday 28<sup>th</sup> September 2004, Sycom Managers are advised that Account Maintenance will be available as of Wednesday 22<sup>nd</sup> September 2004.

Below are the new contract codes and steps that outline necessary maintenance to be performed for each Account, Sycom Interface and Sycom Workstation. This will ensure order entry is available on the morning of Tuesday, 28<sup>th</sup> September 2004.

Please be aware of the following new codes,

- ZC – Carter Holt Harvey equity options**
- ZE – Contact Energy equity options**
- ZF – Fletcher Building equity options**
- ZT – Telecom Corp of New Zealand equity options**
- ZW – The Warehouse equity options**

### Step 1 – Editing Accounts

1. Log onto any Workstation as the Generic Firm ID
2. Go to [Account Administration Activities] then [Account Maintenance]. This will list all accounts available for maintenance to be performed.
3. Highlight the necessary account and select [Edit]
4. Scroll down until you find the ZC code
5. Click in “Volume Per Order” column and enter required volume
6. Tab to the next column and enter the “Aggregate Net Session” limit
7. Tab to the “Loss” column and enter amount. This will bring up default values in the next column
8. Perform steps 4 – 7 for the ZE, ZF, ZT and ZW contracts
9. Select [Apply Changes] then [Exit]

Repeat the above steps for all additional accounts required then exit the Account Maintenance window. This maintenance only needs to be performed on one machine.

## Step 2 – Adding Limits

Limit maintenance is machine specific and will need to be performed on all necessary Interfaces and Workstations.

1. Log onto all Interfaces and/or Workstations as the Generic Firm ID
2. Once in Sycom go to [Tools] → [Options] → [Limits] → [Add]
3. Highlight the ZC code
4. Tick Options
5. Select 'Ok' in the [Add Limit] window
6. Once the ZC has been added, select [Apply] [OK]

Perform the above steps for the ZE, ZF, ZT and ZW contracts.

### PLEASE NOTE:

**Step 1** needs only to be done on one workstation.

**Step 2** will need to be performed on each workstation that will trade the new Equity Option contracts.

Should you have any queries please contact Business Operations Helpdesk on 9256-0677 or [sycom@sfe.com.au](mailto:sycom@sfe.com.au) .



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